



The Diamond Family
Religious School

The Diamond Family Religious School
Temple Emanu-El Atlanta
Madrichim in Training Application Information

Madrichim (plural of *Madrich* [m] and *Madricha* [f]) are aides assigned to assist teachers with younger students. *Madrichim in Training* should understand that they are learning how to be an integral part of the teacher's plan for the operation of the classroom and are expected to be present at each of the scheduled sessions. *Madrichim in Training* work at the direction of the classroom teachers to whom they are assigned.

Qualifications for this job include an interest in working with children and extending your own Jewish knowledge and involvement, and a willingness to take direction from the classroom teacher. *Madrichim in Training* must be responsible and provide a positive role model for younger children.

Madrichim in Training must be in 8th grade. *Madrichim in Training* volunteer or are paid for each session they work. An Employment Contract must be on file with the office in order to be paid. The Contract consists of:

1. Employee Information Page
2. W-4, State of GA Employee Withholding
3. Employment Eligibility Verification with appropriate government issued identification
4. **Work Permit required for students under age 16 (please visit dol.georgia.gov for instructions)**

The following are specific requirements for *Madrichim in Training*:

1. Be on time in order to effectively assist teacher.
3. Assist the teacher with supervision of activities.
4. Provide assistance to individual students and small groups.
5. Assist the teacher in the transition from one activity to another.
6. Maintain the confidentiality of the students and the teacher.
7. Other duties as assigned by the individual teacher or Principal.

